

Code of Conduct

Swaything Parish are committed to providing a safe, respectful, and inclusive environment for everyone. This code of conduct outlines the expected behaviour and responsibilities of our volunteers to ensure that this is carried out with integrity, compassion, and professionalism.

What you can expect as a volunteer:

- to be welcomed and treated with kindness, courtesy and respect
- to receive clear instructions, information and advice to assist you in your role
- to be involved with an organisation that is dedicated to building community locally
- to be consulted and informed regarding any possible changes to your role
- to have a named contact, usually your team leader, for support
- to have your right to privacy respected
- to receive recognition and thanks for your contribution
- to be treated fairly regardless of age, being single, married or in a civil partnership, being pregnant or on maternity leave, disability, race including colour, nationality, ethnic or national origin, religion or belief, sex, sexual orientation, gender reassignment, or socioeconomic background

As a volunteer at Swaything Parish, we expect you:

- to treat everyone with kindness, courtesy and respect
- to support and promote the vision and aims of the activity you are involved with
- to respect the diverse backgrounds, cultures, and beliefs of those attending our activities
- to show empathy and understanding towards those who may be experiencing difficulties or challenges
- to read and follow all relevant policies and procedures
- to complete the relevant safeguarding training and any other necessary training
- to maintain confidentiality regarding anything you hear or learn, unless you are concerned for someone's wellbeing, in which case the relevant safeguarding procedures should be followed, and your team leader informed
- to report any concerns or issues to your team leader promptly
- to recognize that you represent Swaything Parish and to work collaboratively with staff, volunteers, members of the public, and staff from partner organizations
- to be open and honest in your interactions with us
- to meet mutually agreed expectations around your role and to communicate with a team leader if these cannot be met
- to let us know if we can improve the service and support that you receive
- to let us know if you wish to change the nature of your volunteering role or if you are unable to continue as a volunteer

Please sign below to indicate you have read and accepted this Code of Conduct for Volunteers

Name of Volunteer		Name of Team Leader	
Signature		Signature	
Date		Date	