

## Role: Friday Lunch Club Leader

DBS	Yes
Safeguarding: Basic	Yes
Safeguarding: Foundations	Yes
Local / Leadership Pathway	
Domestic Abuse Awareness	Yes
Safer Recruitment	Advisable
Lone Working	
Food Hygiene	
Reports to:	Vicar
Date:	08 May 2024

### Role Description:

To have oversight for the Friday Lunch Club and to co-ordinate the team of volunteers

### Person Specification:

To be a person of integrity, who serves in a gracious, kind and compassionate manner

### Role Requirements:

- To lead the team of volunteers and delegate responsibilities as appropriate
- To welcome all who attend to the group, and to encourage conversation amongst those who attend
- To co-ordinate the provision of food/drinks (or delegate), as appropriate
- To ensure all the guidelines are followed as appropriate (e.g. storage of records appropriately, being aware of allergies, referring volunteers for DBS checks where needed etc)
- To plan and attend team meetings for encouragement and planning
- To liaise with any volunteer drivers who are offering lifts to the Church for this activity
- To pray regularly for the ministry
- To read and adhere to all aspects of the Safeguarding Policy, Risk Assessments and Health and Safety Policy